

**Town of Arlington
Transportation Advisory Committee**

Minutes of 11/13/07, 7:15 to 10:00 PM, Town Hall Annex 1st Floor Conference Room

Minutes submitted by Laura Wiener

Members and Associates Present: Elisabeth Carr-Jones, Lieut. Paul Conroy, Jeff Maxtutis, Mike Rademacher, Ed Starr, Laura Wiener. Scott Smith present by phone for part of meeting.

1. Administration.
 - 10/23/07 minutes approved unanimously.
 - Correspondence and current projects were reviewed.
2. Westminster Phase 2 Update. A working group meeting took place on October 30th. Although there was disappointment over the TAC's lack of consensus on raised devices for Westminster, there was determination to institute appropriate traffic calming measures in the neighborhood. Working group members are gathering support from their Lexington neighbors for changes to the Lowell & Westminster intersection.
3. Schools.
 - a. Stratton Update. Jeff and Ed met with Lenore Wadman and Principal Alan Brown. A survey was sent to parents. More than half the students now walk, and more say they would walk with improvements.
 - b. Thompson. Scott and Ed met with Angela Alton. They are drafting a survey, similar to Stratton's.
 - c. Dallin. Jack Hurd has been asked to reconvene the neighbors on George Street to try to reach an agreement on donating private land for a sidewalk there.
4. Ravine/Irving/Academy. The Selectmen approved the new signage plan, and also asked the School Directors to communicate new rules to parents.
5. Downing Square. Contract for design is about to be signed with BSC. Jeff will also ask them to look at the Park Ave/Mass. Ave. traffic light.
6. Appleton One Way Discussion. Request by resident to explore making Appleton Street one way, eastbound. Paul thought it would end up increasing volume on Burton, turning west onto Mass. Ave., which has poor visibility at Mass Ave. Paul will make tube measurements for volume and speed on Appleton Place between Burton and Acton for 2 days when school is in session, and check accident histories at Appleton/Mass. Ave., Burton/Mass. Ave. and Quincy/Mass. Ave. Jeff will arrange for turning movement counts at Appleton/Mass. Ave. Conflicting signs were noted at lower Acton St (one way (south) and Do Not Enter 7-4).
7. Irving/Pleasant. Republic is waiting for a work order to get started. Mike will move it forward.
8. Mass. Ave. Phase 1 and 2 Update. Phase 1 contract is still at Federal Highway awaiting approval. Needs to be reported out by Nov. 14. Phase 2—2 proposals (unsolicited) from Howard Stein Hudson and VHB. Ed asked Laura to send proposals to Jeff, Mike and Ed.
9. Jack's Transportation Goals For 2007. Quickly reviewed and Ed requested the committee consider what we might recommend for 2008 goals.
10. Alewife Traffic Update. There have been no meetings on phase 2. Laura will keep TAC informed of upcoming meetings.
11. Sidewalk Priorities. Methodology discussed. Priority for areas within ¼ mile of traffic generators. Next year TAC will consider a request to Capital Planning Committee for additional funding for sidewalk construction.
12. Transportation Demand Management at Parmenter. Grant available, letter of interest due Dec. 18. Laura will draft a letter of interest to develop a TDM plan for employees at the Parmenter School.

13. MAPC Parking Presentation to ARB. Focused on parking management and enforcement. Recommended gathering data on what exists, how to use existing parking spaces better. Encourage people to use the lot in Arlington Center. Look at Lexington to learn more about meters. Paul noted that meters make it easier to enforce regulations.
14. Disabilities Commission. Laura was designated TAC rep. to Disabilities Commission. Concern about curb cuts that had been budgeted but not yet implemented. Mike noted that contract was recently signed to do this work. DC is also concerned about Mass. Ave. design being sensitive to needs of people with mobility disabilities, and also Downing Square. Elisabeth responded that the design will meet all ADA requirements.
15. TAC Membership. Two new voting members and 2 new non-voting members will be appointed to TAC by the Board of Selectmen before the next meeting.
16. Tutorial on Signals. Elisabeth asked if Republic could give a half hour tutorial on traffic signals. Mike will inquire.
17. Meeting adjourned at 10:00 pm.

Handouts:

Ed's Meeting Package: Agenda, 11/13/07, Correspondence from BoS, 2008 Meeting Dates, Active/Planned TAC Projects and Working Groups, dated 11/13/07, Project Status, 11/13/07, Status of Outstanding Actions, 11/13/07; Notes of Actions from 10/23 TAC Meeting, "Transportation Goal, 2007"; Establishing Criteria for Investing in Sidewalks; Boston Region Metropolitan Planning Organization Transportation Demand Management request for applications, Nov. 2, 2007;
Town of Arlington Transportation Advisory Committee Minutes of Meeting of 11/13/07.
Memo to Disabilities Commission from Laura Wiener dated 11/8/07, Regarding Transportation Advisory Committee issues, and Memo to the Transportation Advisory Committee from Laura Wiener dated 11/2/07 regarding Disabilities Commission concerns.
MA Healthy Motion Award and Entry Form
MAPC Sustainable Transportation Toolkit: Parking